## **Update Email - Outlook For Windows 10**

If your password changed while away from Chambers, your chambers pc may require the new password before you are able to connect your emails.

- 1. Open the Outlook application
- 2. On first start you should recieve a prompt to connect, enter your Vicbar email address and password.

Windows Security	×
Microsoft Outlook	
Connecting to aaparo@vicbar.cor	n.au
aaparo@vicbar.com.au	
•••••	
Remember my credentials	
OK	Cancel

- 3. Click Remember my credentials to save your password, then click OK
- 4. If you do not receive a prompt for your password click on the connection status Need Password in the lower right of the Outlook window. The prompt will open.

This folder was last updated at 4:11 PM.	🚏 Need Password	Ħ	-	-	+	100%

5. Enter your credentials and click OK to connect.

